

## **Johnnie Quezada**

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Dear Sir/Madame,

Please review my resume for your current opening. After reviewing my resume, I am sure you will agree that I am a multi-skilled individual. I worked for many years as a Journeyman Electrician and an Information Technology Specialist. Recently, I shifted over to maintenance and am now actively seeking a position as a Building Superintendent or Maintenance Worker. I have an OSHA 10 certification, Electrician journeyman card and other various qualifications. I hold a valid NYS driver's license. Academically, I have two Liberal Arts degrees (B. A. History and Philosophy) and as such have solid written, verbal and critical thinking skills.

With all of that said, only by meeting or speaking with me can you even glimpse at what kind of employee I would make. There are certain intangibles that complete or round-out an individual that cannot be simply listed in a resume or application. It is these intangibles, as well as my rote skills, that will make me a valuable addition to your company or organization. Thank you for reviewing my resume and I look forward to meeting you for an interview.

Sincerely,

*Johnnie Quezada*